



CITY OF MORGAN HILL

17555 PEAK AVENUE MORGAN HILL CALIFORNIA 95037

PARKS AND RECREATION COMMISSION

Draft

MEETING MINUTES

NOVEMBER 16, 2004

MORGAN HILL CIVIC CENTER

CITY HALL

17555 Peak Ave.
Morgan Hill, CA 95037
408.779-7271

Chair

Vice-Chair
Commission Member
Commission Member
Commission Member
Commission Member

Craig C. van Keulen

Marilyn Librers
Laura Hagiperos
Don Jensen
Mark Frederick
Tom Madalena
Jeff Bernardini

LIAISON

IRC, Sports Complex,
Youth Sports
Youth Advisory, Endowment
CPRS
Arts/Downtown, IRC alt.,
IRC, Parks, Sports Complex
BTAC
Senior Advisory

7:00 p.m.

CALL TO ORDER

ROLL CALL ATTENDANCE

Commissioner Hagiperos absent

DECLARATION OF POSTING OF AGENDA

Per Government Code 54954.2

PLEDGE OF ALLEGIANCE

Led by Commissioner Frederick

PUBLIC COMMENTS

None

REPORTS

A. PARKS :

Deputy Director Mori Struve

1. Dog Park Update – PG&E verbal approval of concept – written response to follow.
Response from PG&E still pending.
Received notification from the Dog Park Organizers that they are now affiliated with the Morgan Hill Community Foundation for their non-profit organization status.
2. Paradise Park Update – Morgan Hill Rotary work completed. Council proclamation on December 15.
Rotary provided \$5,000 in improvements at the park including a drinking fountain. Still waiting on the contractor to proceed with the remainder of the project.
3. PG&E Substation – Landscaping along E. Main.
Letter requesting PG& E to improve the site landscaping was sent by the City Manager to the Governmental Relations division.

B. RECREATION & COMMUNITY SERVICES:

Manager Julie Spier

1. Community & Cultural Center rate changes approved—by Council on 10/27/04.
2. Aquatics Center continued operations budget approved—by Council on 10/27/04.
3. September Report: will distribute in mailboxes.

BUSINESS

1. **PARKS & RECREATION COMMISSION'S ROLE AS RELATED TO CITY COUNCIL**
Recommended Action: City Manager Ed Tewes will facilitate the Commission in discussion regarding the role of the Commission as it relates to the City Council.

City Manager Tewes asked a series of questions for Commission to respond to regarding their opinion of their role as a commissioner. Comments made by the Commission include the following:

Staff used as a resource, not necessarily doer.

Reducing the number of meetings, have a workshop format instead.

9 meetings/3workshops with no action items. Or reduce meetings to 10 with one off during summer and December.

Some desire more detail, not less. Others prefer to simplify and shorten the meetings.

What is the cost for commission support? There are staff resources, agendas, staff reports.

Quality of life issue in that it offers a process to get public involved.

Is there an alternative way to establish committees so they don't have to report or have a secretary? So they don't have to be staffed.

Meeting lengths ebbs and flows depending on the issue but agendas always appear full.

View themselves as a filtering system for Council on projects (i.e. for Outdoor sports complex).

They would like more consistency in reporting to and from Council and clearer direction of what Council has asked them to do?

The Committees are not consistent in meeting with the PRC.

They view the liaison's role as to report back, and would like to see side items reports from them (committees) and then they would request follow-up reporting if required.

Commission would like to have more information on written timelines for the public projects and

agenize the public project schedule for each meeting's review. In regards to public project milestones, the Commission finds the Council Sub-Committee reporting directly to Council and believes they should be reporting to the commission first to discuss scope changes.

Training: yearly basics needed on role, responsibilities and goal setting. Some expressed opinion that they did not want anymore training. Would like to have an orientation packet with written procedures, duties, responsibilities, expectation's and authority to staff's role explained.

Expressed opinion that two years was a short term for commissioners, would like to see it lengthened.

Would like an annual meeting with Council to add clarity to their role and open lines of communication.

2. **SPORTS COMPLEX MASTER CONCEPTUAL PLAN VOLLEYBALL PROGRAM REVIEW AND MAINTENANCE AND OPERATIONS ANALYSIS**

Recommended Action: 1. Commission review of the master conceptual plan recommendation by the Sub-committee regarding the possible exchange of the volleyball courts for additional trees; 2. Receive report from Sports Complex Sub-Committee on the analysis of maintenance and operation options that provide cost coverage while remaining consistent with the goals of the Parks and Recreation Master Plan.

2.A. TASTE OF MORGAN HILL INFORMAL SURVEY RESULTS PRESENTED BY THE COLISEUM GROUP

Recommended Action: For information only.

Recommend that the request for proposals scope be broader so there is an opportunity for both groups, private and private-public operators, to respond.

Public Comment: Jeff Dixon: New Millennium Athletic Club: request that the complex remain available to the public and support the private/public option.

Break from 8:55-9:00pm

Doug Payne of The Coliseum Group: Explained that they would need to raise the capital for their specific project if approved and are interested in a land lease. Mr. Payne introduced a board member, Dan Duarte of Legacy Bank. Doug reminded the Commission that in asking for lease payments and capital funding for the expansion of the city's program may put the entire project at risk so has to be considered what is the best compromise in order to stay on track with the project's goals.

Commissioner Bernardini: asked for clarification on the public private. The expectation out of the work from the Sports Sub-Committee is that the youth sport groups would form an alliance as an umbrella organization and be responsible for the public areas, possibly in the form of a sub-lease, with city oversight.

Recommended Action #1: Commissioner Bernardini made the motion to keep the volleyball element in the program, Vice-Chair Librers seconded with commission voting 5:0:1 (Jensen) for approval.

Action #2: Commission added a condition number #10: to state that there is an expectation that the youth sport groups would form an alliance as an umbrella organization and be responsible for

the public areas, possibly in the form of a sub-lease, with city oversight.

Commissioner Bernardini made the motion to recommend to Council that public-private partnership models be reviewed with the desire that the public portion of the complex be operated through a non-profit sports organization with city oversight. Vice-Chair Librers seconded the motion and was approved by commission 6:0.

Commissioner Jensen made the motion and was seconded by Commissioner Frederick to support the concept of sponsorships to Council and ask that they send it back to the Parks and Recreation Commission for their review and recommendations for process and implementation. Approved 6:0.

3. CAPITAL IMPROVEMENT PROGRAM PROCESS PRESENTATION

Recommended Action: Receive verbal overview of the CIP process and how the PRC provides input into the process.

Karl Bjarke, Public Work's Deputy Director of Engineering provided information on the CIP process. He explained that projects are derived from city master plans, acute needs and Council input. Funding comes from a variety of sources: developer fees/impact fees, franchise fees, grants, and redevelopment funding. Two examples of projects are: Prop 12 funds went to the San Pedro Ponds Project and Paradise Park Project. Prop 40 funds are slated for Community Park Improvements. Every project proposed needs a funding source.

4. COMMUNITY INDOOR RECREATION CENTER – BUDGET DIRECTION AT 75% CONSTRUCTION DOCUMENTS

Recommended Action: For information only. Council report attached and comments for Council consideration may be made.

Commission was unanimous in their support of the gym remaining in the project and not be listed as a bid alternate. They did not support the additional funding of \$125,000 to design the gym as a bid alternate.

5. DECEMBER 21, 2004 MEETING DATE

Recommended Action: Determine how many commissioners are planning on attending that meeting date and if a quorum is not expected ask that the meeting be cancelled.

Commission recommended that the meeting of December 21 to be canceled.

6. APPROVAL OF MEETING MINUTES OCTOBER 19, 2004

Minutes approved 6:0.

ANNOUNCEMENTS

REQUESTS FOR FUTURE ITEMS

ADJOURNMENT

Regular Parks and Recreation Commission Meeting on January 18, 2005.

